

Member Development Group

At a meeting of the Member Development Group held on 16th March 2017
at the Municipal Building, Kingsway, Widnes

Present: Councillors J. Abbott, J. Bradshaw, B. Gilligan, C. Rowe, P. Wallace, M. Wharton and G. Zygadlo.

Officers: K. Mackenzie and A. Scott.

Apologies for absence: Councillors J. Stockton (Chairman) and K. Wainwright.

MDG6	APPOINTMENT OF CHAIRMAN	
	As Councillor John Stockton had submitted his apologies for the meeting, the Group agreed that Councillor Mike Wharton take the Chair.	
MDG7	NOTES OF THE LAST MEETING	
	The notes of the last meeting held on 15 December 2016 were approved as a correct record.	
MDG8	REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS	
	<p>LOD2 – Number of Members with a Member Action Plan (MAP)</p> <p>The Number of Members with a MAP to date since April 2016 was 55 of 56. MAP's had been circulated electronically to all members of the Group and would be updated every 12 months. The electronic MAP's would be made available to all other Members to be returned to Kathryn. Newly elected Members would continue to have their initial MAP meeting with Mark Reaney and subsequent MAP's with him for the first three years following their election.</p>	KM/ MR
	<p>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</p> <p>Since April 2016, 80% (45 of 56 Members) had attended at least one training and development event. The target was 100% for the year 2016-17.</p>	KM
MDG9	LEARNING AND DEVELOPMENT UPDATE	
	<p>Members of the Group asked for their thanks to be recorded to Jonathan Greenough and Annette Drew for the service they provided for Members IT. Members were grateful for the flexible approach they both gave.</p> <p>North West Charter for Elected Member Development: Review of Level 1</p> <p>The Group discussed the Level 1 Review by North West Employers. Halton was due to be reviewed in 2017/18. The group considered the</p>	KM

	<p>requirements of the Charter over the next few months. Evaluation would continue to be through the Group, the MAP process and Members would be contacted to review their MAPs electronically where appropriate. The Group considered the wider context of evaluation, and the current mechanisms used to obtain feedback via one-to-one discussion and through MAP's. The Group agreed that this was still effective. Kathryn would produce a statement of evaluation for each Group meeting where appropriate setting out events attended and feedback obtained via paperwork and MAP's.</p> <p>Kathryn would contact North West Employers to request a Level 1 review; would check the requirements for 2017 from North West Employers; and would also check that the Development Strategy currently in place was fit for purpose. This would be made available for all Members in due course.</p> <p>E-LEARNING DROP IN SESSION</p> <p>Alison Scott would liaise with Kathryn and would advertise a date for Members following the election in May. Members also requested an e-mail reminder of how to log in to the E-learning system.</p>	
MDG 10	ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES	
	<p>LCR BRIEFING</p> <p>Members asked if a briefing session could be requested for all Members. This would be raised with Ian Leivesley for consideration.</p>	IL
MDG 11	DATE OF THE NEXT MEETING	
	<p>RESOLVED: The next meeting will be held in June 2017 at 4pm – date to be confirmed.</p>	KM
	The meeting closed at 4.40pm	